



March 17, 2020

Dear GPI Supplier:

The health and safety of our employees and communities is top priority. As our world continues working to slow the spread of COVID-19 (Coronavirus), we at Graphic Packaging International (GPI) are taking additional precautions to safeguard the health of our employees. Effective immediately, and until further notice, we are restricting non-employee access into our facilities to only those people who have been pre-approved by the site's management team. Suppliers and contractors having to perform work on-site should confirm entry with their site GPI point of contact or site manager **prior to arrival**.

The coronavirus situation continues to change rapidly. The CDC is regularly updating information which can be found here: <https://www.cdc.gov/coronavirus/2019-ncov/index.html>.

We are also counting on each of our suppliers and contractors to implement proper health protocols for your employees to safeguard against possible transmission of COVID-19.

Our customers are increasing their demand for our products to replenish stores across the country. Graphic Packaging is a major supplier of food and beverage cartons and paper cups. As a critical link in this supply chain, we look to you to continue supporting us in these efforts. These are challenging times, and we are committed to working through this together while keeping our communities safe.

We will send updates as circumstances require, as well as when we return to normal site access.

Thank you for your ongoing cooperation. If you have further questions, please contact your GPI procurement representative.

Sincerely,

A handwritten signature in black ink, appearing to read "Paul McCann", written in a cursive style.

Paul McCann
SVP, Supply Chain